



Town of Grafton
Office of the Board of Assessors
Jennifer M. Sclar – Principal Assessor
30 Providence Road
Grafton, MA 01519

REQUEST FORM FOR CHANGE IN MAILING ADDRESS

Date of request: _____

Please note that the Assessors' Office cannot change an owner's name without a deed reflecting the change or an owner's mailing address unless the property owner signs and returns this form. In addition, it is Grafton's policy to mail the tax bill directly to the property owner, and not to any bank, mortgage company or financial institution. In this way, the property owner becomes aware of any changes to the tax bill. To prevent unauthorized changes, address and name changes cannot be made by telephone.

Please check one:

Same owner (address change): _____

New owner of Personal Property (business): _____ As of date: _____

Location of Property: _____

Property address

Property Identification: _____

Map Block Lot

Original Mailing address: _____

New mailing address: _____

Please PRINT your name

Request submitted by: _____

Property owner's signature

PLEASE RETURN TO THE GRAFTON ASSESSORS' OFFICE. THANK YOU.

Assessors' Office use:

Data changed by: _____

Date entered: _____